

### C. Facility Site Plan/Storage Map

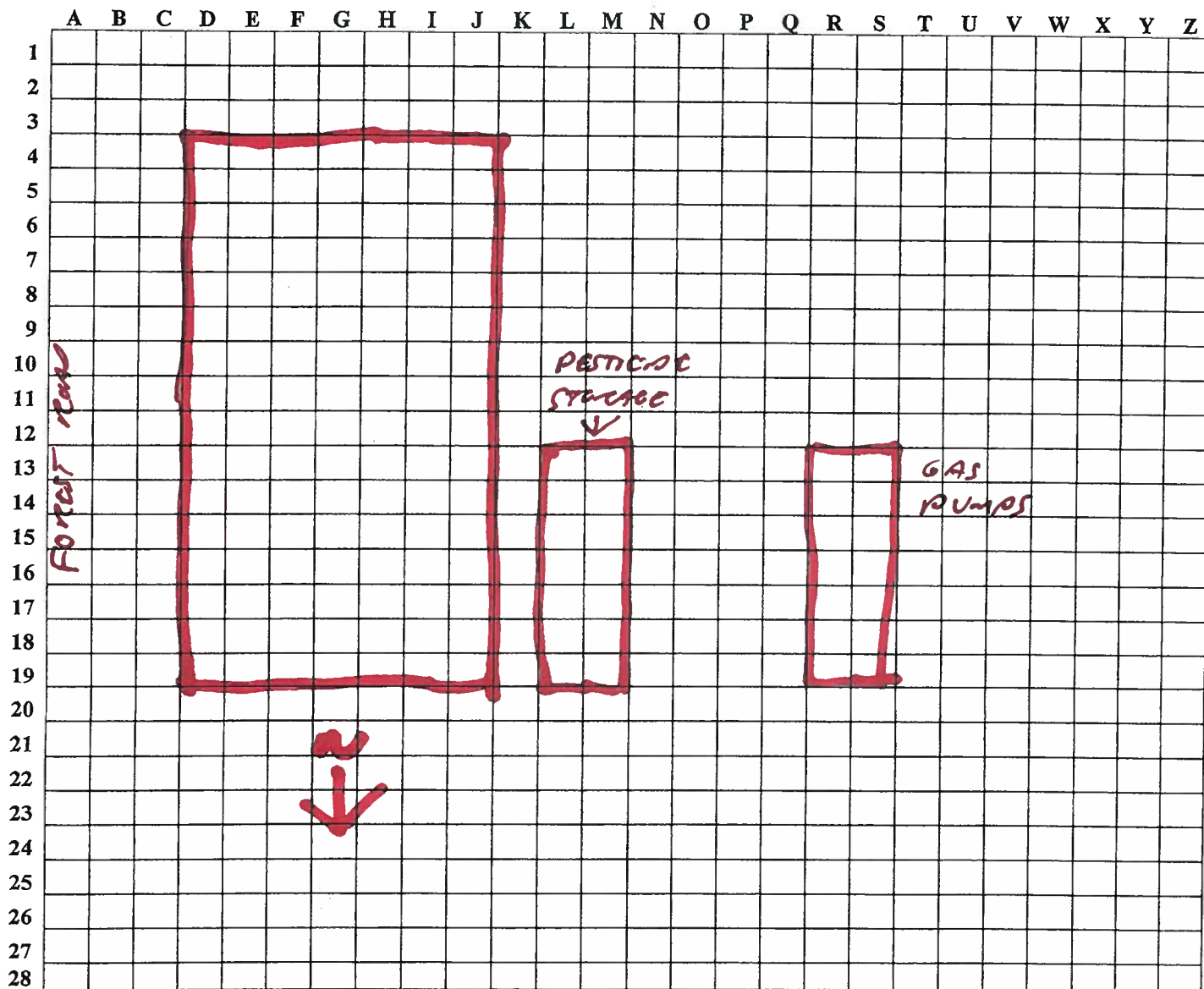
Prepare and submit with this Registration Form a simple site map which shows the following information:

- North direction • Street(s) adjacent to facility • Electrical, water, and gas shutoff valves
- Basic floor plan for each building containing hazardous materials/wastes which indicates building entrance(s) and hazardous material/waste storage locations (use grid locations or assign a code - A, B, C, etc. - to clearly identify each storage location for use in the above inventories).

Site Address: 14 Forest Road

City: ACTON

Date Map Drawn: 3/16/09



### D. Endorsement

I declare that the above information is true and correct to the best of my knowledge. I agree to comply with all applicable regulations regarding storage, handling, and disposal of hazardous materials and hazardous wastes.

DEAN A. CHAPMAN  
Owner/Operator's Name (Print)

Dean A. Chapman  
Owner/Operator's Signature

3/16/09  
Date

----- Do Not Complete below This Line -----

# TOWN OF ACTON

## HAZARDOUS MATERIALS CONTROL BYLAW

April 1, 2009

Municipal Properties  
472 Main Street  
Acton, MA 01720

### Site Address

14 Forest Road

Due \$205- Waived

Category 4, 9

### HAZARDOUS MATERIALS CONTROL PERMIT RENEWAL APPLICATION

#### Categories

- |  |  |
|--|--|
| 1. Hazardous Waste Generator (\$65)        | 2. Sm. Hazardous Waste Generator (\$45)    |
| 3. Hazardous Materials Generator (\$65)    | 4. Hazardous Materials User (\$45)         |
| 5. Discharge Permit (\$140)                | 6. Remediation Permit (\$140)              |
| 7. Hazardous Waste User (\$65)             | 8. Haz. Mat. Storer Large Industry (\$235) |
| 9. Haz. Mat. Storer Small Industry (\$160) | 10. Haz. Mat. Storer Large Retail (\$170)  |
| 11. Haz. Mat. Storer Small Retail (\$140)  | 12. Haz. Waste Storer Sm. Industry (\$45)  |
| 13. Haz. Waste Storer Retail (\$45)        | 14. Haz. Waste Storer Lge. Industry (\$65) |

Provide the following information under the authority of the General Laws of the Commonwealth of Massachusetts, Chapter 94, Section 305A, and Chapter 3, Section 5.

ESTABLISHMENT NAME: ACTON MUNICIPAL PROPERTIES

ESTABLISHMENT ADDRESS: 14 FOREST ROAD

ESTABLISHMENT TELEPHONE: 978-264-9602

OWNERS/CORPORATE OFFICERS: DEAN CHARLOT, DIRECTOR

ADDRESS: 472 MAIN ST ACTON

TELEPHONE: 978-264-9629

ON-SITE MANAGER: D.R. MACGREGOR

OPERATING SCHEDULE: M-F 7 AM - 3:30 PM

Maximum Potential Quantity of Materials: Gals/Lbs Stored 1000 Used 1000

Maximum Potential Quantity of Wastes: Gals/Lbs Stored — Used —

Pursuant to the General Laws of Massachusetts, Chapter 62C, Section 49A, I certify under the pains and penalties of perjury that I, to the best of my knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

[Signature]  
Signature of Owner/Applicant

\_\_\_\_\_  
S.S.I or F.I.N. Number

MARCH 16, 2009  
Date

Please remit to Acton Board of Health, 472 Main Street, Acton, MA 01720  
No Later Than April 30, 2009

5/1/2009

Expires 5/1/10  
Paid: \$205-- Waived

**TOWN OF ACTON  
PERMIT  
HAZARDOUS MATERIALS CONTROL BYLAW**

Municipal Properties, 472 Main Street, Acton, MA 01720

Is hereby granted a permit to store and use Hazardous Materials at **14 Forest Road** Acton, MA 01720. This permit is granted with the conditions as noted on the attached list of conditions assigned to your facility.

Permit Categories: 4, 9

\*See below explanation of permit categories

**HAZARDOUS MATERIALS CONTROL PERMIT CATEGORIES AND FEES**

<u>Category</u>	<u>Initial</u>	<u>Renewal</u>
1. Large Hazardous Waste Generator	\$160	\$65
2. Small Hazardous Waste Generator	\$60	\$45
3. Hazardous Materials Generator	\$160	\$65
4. Hazardous Materials User	\$50	\$45
5. Remediation Discharge Permit	\$575	\$140
6. Remediation Permit	\$595	\$140
7. Hazardous Waste User	\$160	\$65
8. Hazardous Materials Storer Large Industry	\$510	\$235
9. Hazardous Materials Storer Small Industry	\$360	\$160
10. Hazardous Materials Storer Large Retail	\$430	\$170
11. Hazardous Materials Storer Small Retail	\$305	\$140
12. Hazardous Waste Storer Large Industry	\$160	\$65
13. Hazardous Waste Storer Small Industry	\$60	\$45
14. Hazardous Waste Storer Retail	\$60	\$45

**HAZARDOUS MATERIALS CONTROL PERMIT  
LIST OF CONDITIONS:  
MUNICIPAL PROPERTIES  
14 FOREST ROAD  
ACTON, MA 01720**

Pursuant to the authority of Chapter I - Hazardous Materials Control Bylaw - of the Town of Acton's General Bylaws, the Board of Health has considered your application and plans submitted therewith, and has determined that the materials to be stored, used or generated, are within the scope of said bylaw. The Board of Health hereby orders that the following conditions are necessary and all storage, use or generation must be performed in strict conformance herewith:

1. All liquid Hazardous Materials and Wastes shall be stored in a containment area capable of containing 110% of the largest volume stored in the containment area.
2. All Materials Safety Data Sheets (MSDSs) for the Hazardous Materials shall be maintained on site. MSDSs shall be reviewed with employees at the time of their employment and on an annual basis thereafter. MSDS must be made available to all employees upon request.
3. A Contingency Plan, including emergency contact numbers (Telephone numbers of owner, operator, etc.) and a sketch showing clearly all Hazardous Material and Waste locations shall be submitted and updated annually, to the Board of Health, Fire Department, Police Department, and Civil Defense.
4. Emergency procedures and local Emergency Response Telephone Numbers (Health, Fire, Police, D.E.P., Civil Defense, etc.) should a spill occur, shall be posted in clear view of all employees where Hazardous Materials or Wastes are used or stored.
5. All Hazardous Wastes must be disposed of by a Licensed, D.E.P. approved, hauler or be recycled on site.
6. Copies of either all invoices or manifests for any Hazardous Materials or Wastes, received or disposed, shall be submitted to the Board of Health annually.
8. Speedy Dry, or its equivalent, shall be kept in the storage area, in case of a Hazardous Materials or Wastes spill.
11. Protective equipment, including chemical resistant gloves, eye goggles and (rubber) boots, in addition to soap and water, shall be made available to all employees, at all times, in any Hazardous Materials or Waste storage or use area.
12. No Hazardous Materials or Wastes shall be discharged into a sink or toilet.
13. A safety eye wash station shall be installed where any Hazardous Materials or Wastes are handled or used.
14. A fire extinguisher, containing an appropriate fire extinguishing agent, shall be placed in the Hazardous Materials Storage area.
15. No food or drink shall be stored or consumed in any area where Hazardous Materials are stored or used.
25. Prior to any new chemical or processes being used, the Board of Health shall be notified.

26. The operation of this facility shall be in compliance with all present and future regulations of E.P.A. and D.E.P. at all times. Nothing in this permit allows or requires non-compliance with all present and future applicable laws or regulations of the Federal or State Governments.
32. Copies of all Pesticide Applicator's current licenses shall be posted in an area that is visible to all employees.